



# Paradigm Board Meeting Agenda

June 25, 2025 6:00pm

11577 S. 3600 W. South Jordan, UT 84095

**Zoom link:** <https://paradigmhigh-org.zoom.us/j/82465085452?pwd=cDdWNXhydDlxUmpoaVkrMDFxZ0hiQT09>

**In Attendance:** Jason Hall, Carol Davis, Nathan Meyer, Jamie Smith, Brenda Petru, Scott Clawson, Amy Clawson, Gus Velasco, Rachel Howells

**Administration:** Fernando Seminario, Mallory Woodbury, Noreen Gibbons, Alicia Griffin, Allison Tran

## Welcome and Board Business

| Agenda Item                                                                                                           | Presenter      | Minutes                                                                                                             | Time       |
|-----------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------|------------|
| <b>Welcome/ Come to Order</b>                                                                                         | Brenda Petru   |                                                                                                                     | 2 min.     |
| <b>Public Comment</b> (by invitation)<br><i>Comments limited to 1-3 min each, depending on the number of comments</i> | Any Public     |                                                                                                                     | 10 min.    |
| <b>Board Business/Training</b>                                                                                        | Brenda Petru   |                                                                                                                     | 15-20 min. |
| <b>Review Minutes</b><br>- <a href="#">May 21, 2025</a> VOTE                                                          | Minutes Review | Scott Clawson motioned to approve minutes for May 21, 2025.. Jamie Smith seconded the motion. Approved unanimously. | 5-10 min.  |

## Director's Report

| Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                        | Presenter                          | Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Time    |
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| <b>Financial Report</b><br>- April Financials FINAL – <b>VOTE</b><br>- May Financials DRAFT – <b>VOTE</b><br>- FY 25 Final Budget – <b>FINAL – VOTE</b><br>- FY 26 Original Budget – <b>FINAL – VOTE</b><br>- 2025-2026 Fee Schedule – <b>FINAL – VOTE</b><br>- Fraud Risk Assessment – <b>VOTE</b><br>- Financial Services Review (RFP) – <b>VOTE</b><br>- Conflict of Interest Review and Approval – <b>VOTE</b> | Noreen Gibbons<br><br>Allison Tran | Jamie Smith motioned to receive the April financials FINAL. Gus Velasco seconded the motion. Approved unanimously.<br><br>Carol Davis motioned to receive the May financials DRAFT. Nathan Meyer seconded the motion. Approved unanimously<br><br>Brenda Petru motioned to receive the FY 25 Final Budget. Scott Clawson seconded the motion. Approved unanimously. If the architects fee needs to be booked into the FY 25 final budget, we will allow for that adjustment of \$975,961<br><br>Amy Clawson motioned to receive the FY 26 Original Budget FINAL. Jamie Smith seconded the motion. Approved unanimously.<br><br>Jamie Smith motioned to receive the 2025-2026 Fee Schedule. Brenda Petru seconded the motion. Approved unanimously. | 30 min. |

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|                                                                                                                                                                                                                                                                                                                                                                                                                                |                    | <p>Gus Velasco motioned to receive the Fraud Risk Assessment. Carol Davis seconded the motion. Approved unanimously.</p> <p>Gus Velasco motioned to approve the RFP for Red Apple as a vendor for Paradigm schools \$5,700 a month for financial services, plus \$8,000 start up fee. Jamie Smith seconded the motion. Approved unanimously.</p> <p>Gus Velasco motioned to acknowledge and accept the conflict of interest form from Noreen Gibbons and the relationship with her brother as a real estate agent. Carol Davis seconded the motion. Approved unanimously.</p> <p>Jamie Smith motioned to approve Scott and Amy Clawson's conflict of interest as a married couple on the board. Rachel Howells seconded the motion. Approved unanimously.</p> <p>Nathan Meyer motioned to approve Jason Hall's conflict of interest of being married to a mentor. Jamie Smith seconded the motion. Approved unanimously.</p> <p>Amy Clawson motioned to approve Carol Davis' conflict of interest of being the parent of a mentor. Brenda Petru seconded the motion. Approved unanimously.</p> |         |
| <p><b><u>Director's Update</u></b></p> <ul style="list-style-type: none"> <li>- School Update</li> <li>- Enrollment Update (Doc)</li> <li>- Marketing Update (Doc)</li> <li>- 2025-2026 School Policy Handbook Approval – <b>VOTE</b></li> <li>- 2025-2026 School Data Review: <ul style="list-style-type: none"> <li>- Academic Report (ACT, Rise, Utah+, etc.)</li> <li>- 5 Ends</li> <li>- Exhibit A</li> </ul> </li> </ul> | Fernando Seminario | <p>Jason Hall left the meeting.</p> <p>Carol Davis motioned to approve the 2025-2026 School Policy Handbook. Rachel Howells seconded the motion. Approved unanimously.</p> <p>Reviewed 2025-2026 School Data</p> <ul style="list-style-type: none"> <li>- Academic Report (ACT, Rise, Utah+, etc.)</li> <li>- 5 Ends</li> <li>- Exhibit A</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 30 min. |

| Board Committees and Board Items                                                                                                                                        |                                       |                                                                                                                                   |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|---------|
| Agenda Item                                                                                                                                                             | Presenter                             | Minutes                                                                                                                           | Time    |
| <p><b>Board Committee Updates</b></p> <ul style="list-style-type: none"> <li>- Board Training Discussion</li> </ul> <p>New Board Members, Changing Roles Discussion</p> | <p>Jason Hall</p> <p>Brenda Petru</p> | <p>Tabled board training discussion</p> <p>Discussed new board members, changing roles</p> <p>Alicia Griffin left the meeting</p> | 30 min. |

| Closed Session |
|----------------|
|----------------|

| Agenda Item                                                                                                                                                                                                                                                                                                                                                 | Presenter                           | Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Time    |
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| <b><u>Executive/ Closed Session –</u></b><br><b>Closed session to discuss:</b><br><i>The character, competence, or physical or mental, health of an individual</i><br><b>OR</b><br><i>Consultation with an attorney for litigation or possible litigation</i><br><b>OR</b><br><i>Conducting public business with competitive or bargaining implications</i> | Fernando Seminario,<br>Brenda Petru | <p>Nathan Meyer moved to go into closed session. Jamie Smith seconded the motion. Gus Velasco, Rachel Howells, Scott Clawson, Amy Clawson, Jamie Smith, Carol Davis, Nathan Meyer and Brenda Petru voted unanimously. Closed Session Affidavits</p> <p>Allison Tran left closed session</p> <p>Fernando Seminario left closed session</p> <p>Amy Clawson moved to come out of closed session. Rachel Howells seconded the motion. Gus Velasco, Brenda Petru , Nathan Meyer, Carol Davis, Jamie Smith, Amy Clawson, Scott Clawson and Rachel Howells</p> <p>The board indicated that it is in favor of an offer of \$144,000 annually to the Director, Fernando Seminario. It will be ratified at the next meeting.</p> <p> Closed session affidavit June 25, 2025</p> | 30 min. |

| Adjournment                                    |           |         |      |
|------------------------------------------------|-----------|---------|------|
| Agenda Item                                    | Presenter | Minutes | Time |
| <b>Next Meeting:</b><br>July 9, 2025 at 6:00pm |           |         |      |

## BOARD MEETING AGENDA INFORMATION

**In Attendance**  
**Board:** Jason Hall, Rachel Howells, Carol Davis, Nathan Meyer, Jamie Smith, Brenda Petru, Scott Clawson, Amy Clawson, Gus Velasco,  
**Administration:** Fernando Seminario, Mallory Woodbury, Noreen Gibbons, Alicia Griffin

Possible Board Policies:  
 Smiths Assignments:    Scholarship Committee:  
                                          Executive Committee: New board members  
                                          Marketing/Enrollment Committee -

Current Committees: (Updates begin in July)  
                                  Executive Committee (Brenda Petru, Rachel Howells, Carol Davis)  
                                  Curriculum Committee (Rachel Howells)  
                                  Finance Committee (Brenda Petru (Chair) Carol Davis (Treasurer), Nathan Meyer and Gus Velasco)

Mentor Appreciation Committee (Jamie Smith, Amy Clawson, Rachel Howells) with Gus Velasco and Scott Clawson helping to execute.

New Board Member Training Committee (Jason Hall, Scott Clawson, Brenda Petru, Carol Davis)

Closed Session language

**Executive/ Closed Session**

Closed session to discuss:

- The character, competence, or physical or mental health of an individual or
- Consultation with an attorney for litigation or possible litigation or
- Conducting public business with competitive or bargaining implications or
- Property acquisition, location or expansion or
- School violence response plans or anti-terrorism plans.

**(VOTE)**

**Officers**

Chair- Brenda Petru (Sept 2024)

Vice-Chair- Rachel Howells (July 2022)

Secretary - Amy Clawson (Sept 2024)

Treasurer - Carol Davis (August 2022)