PARADIGM SCHOOLS

11*577* South 3600 West, South Jordan, UT 8409*5* www.paradigmschools.org (p) 801-676-1018 (f) 801-676-1036

Dear Paradigm Families,

The majority of registration can be done online (see below) this year, but to pick up your scholar's chromebook, Paradigm sweatshirt, and class schedule, you will need to come to one of our scheduled Registration Days happening Tuesday, August 1st and Wednesday, August 2nd from 9am-3pm.

Please refer to the <u>Paradigm Schools Handbook</u> for all procedures and policies when registering.

New to Paradigm this year? Please bring your scholar's official birth certificate and immunization records to the office so we can enter them into the Aspire system.

If you have questions call us at (801) 676-1018 or email us at office@paradigmschools.org.

We are looking for volunteers to help us with our two registration days this year! If you are interested in helping, please click <u>HERE</u>.

Thank you,
Paradigm Schools Administration

Steps 1 and 2 must be completed before coming to the school August 1st or 2nd:



Complete the Mandatory Online Registration Form:

2023-24 Online Registration Form



Pay \$100 Registration Fee:

Paradigm Schools Payments

Only the registration fee is due at this time; class fees will be assessed after Sep 1st. You can pay for this in-person with cash or check on August 1st or 2nd.

- To review our class fees click HERE
- To print a Fee Waiver Application click <u>HERE</u> (Due by Oct 1, 2023)

Please carefully view the list below and complete any items that apply:

- If your scholar will be driving to school, click below:
 Scholar Driving Agreement 2023-24
- If your scholar turns 18 during the school year, click below:
 18 Year Old Check In/Out Form
- If your scholar needs to take any medication (including over the counter medications) at school, please print and return form:
 Medication Authorization Form
- If your scholar is in 11th or 12th grade this year click below:
 11th & 12th Grade College/Career Survey
- If your scholar is a SENIOR this year, click below:
 Senior Quotes & Baby Pictures 2023-24
- To sign up for VOLUNTEER OPPORTUNITIES, visit the Paradigm Volunteer Page
- To sign up for optional Chromebook Insurance, please <u>click HERE</u>
- To order optional Paradigm Clothing, please <u>click HERE</u> (
- Once steps 1-2 are completed, you may come to the office to pick up your class schedule, school sweatshirt, and chromebook on August 1st or 2nd from 9am-3pm.

^{*} Please see the following pages for additional important information.

Paradigm Clothing & Dress Code

Provided School Clothing

Paradigm will be providing every scholar with an official Paradigm Sweatshirt this year. These are to be worn over a dress code polo or oxford shirt. Scholars may pick-up their Paradigm Sweatshirt on August 1st or 2nd, once all of the prior necessary steps have been completed.

Optional School Clothing

Parents can choose to purchase additional sweatshirts or other optional Paradigm t-shirts. Scholars may wear a Paradigm t-shirt every Friday in place of a polo or oxford shirt. To see the clothing options and to order, please <u>click here</u>.



Paradigm Letterman Jackets

Paradigm Letterman Jackets are a great way to show off your school spirit! These jackets may be purchased by all scholars. Letterman jackets are all one material (65% cotton, 35% polyester, no leather sleeves) and are navy with white trim stripes and gray sleeves. Scholars can also choose to have any clubs or groups they are associated with embroidered on the back for an additional fee. Paradigm High School is sewn onto the back in applique lettering along with a block "P" on the front left chest. Parents can choose to have their scholar's jacket custom made with their name and graduation year embroidered underneath the front pockets. These jackets are completely optional and there is no requirement for parents to purchase them. **The deadline to order Letterman Jackets is Friday, August 25, 2023.** Please click here to order.

Paradigm Dress Code

Please make sure you read the scholar handbook for the full school uniform and dress code policy. The full **Dress Code/School Uniform Policy** is also available on our website.

PE Uniforms

All scholars are required to purchase PE Uniforms to be worn during general PE classes. Proper footwear must also be worn. Please see the **Fee Schedule** for pricing.

Check-in & Check-out Procedures

As a courtesy to our mentors and scholars, please use the following procedure for checking-in and out scholars:

- 1- We ask that you schedule doctor/dentist/etc. appointments before or after school. Scholars receive the bulk of their learning in the classroom and an alternative assignment may be given if a scholar has an excused absence for class.
- 2- If you need to *check-in* your scholar, you may call the front office at 801-676-1018, send your scholar with a note, fax a note to 801-676-1036, or e-mail us at office@paradigmhigh.org. You may also come in and sign the Check-In/Out Sheet in the office. Your scholar will be required to get a late pass from the office before they go to class.
- 3- If you need to *check-out* your scholar, you may send a note, send an email to office@paradigmhigh.org, or fax 801-676-1036. You may also come in and sign the Check-In/Out Sheet in the main office. **All checkouts MUST be in writing from parent/guardian or designated emergency contacts. Over-the-phone checkouts are not allowed. Improper check-outs from scholars will be subject to the Accountability Process.**
- 4- Scholars who are 18 or older must still adhere to our check-out policy unless you give them written permission (required only once) to check themselves out. If you would like to do this, please complete the 18 or Older Check-In/Out Form and bring it to the office. Scholars who have permission to do this must still check-in/out with the front office or they will be marked with an unexcused absence. Parents must bring the form into the office- it will not be accepted from scholars.
- 5- For all school field trips, a permission slip that has been filled out from the sponsoring mentor must be submitted in order for your scholar to attend the activity. We will NOT allow over-the-phone permission or a written note as means of releasing your scholar. This form is available on our website.

We ask that all parents and scholars follow these procedures so there are as few interruptions as possible.

Thank you for your cooperation!

Parking Permits

(High School Scholars Only)

Parking Permits for the 2023-24 school year may be purchased for \$10.00 in the office. Paradigm High School reserves the right to prohibit a scholar from parking on school grounds if any violations are committed per our Scholar Parking Policy. Scholars must complete the Scholar Driving Policy and Parking Permit Form, bring their driver's license and insurance card to the front office, and pay the \$10.00 fee to obtain a parking permit.

Lunch Program

(Paradigm Charter School does not provide a lunch program)

- **High School Scholars** (9th-12th grade) should bring a lunch from home each day or they are allowed to go off-campus during lunch.
- **Prep School Scholars** (7th & 8th grade) are required to stay on campus during lunch. Scholars may eat in the lunch room or outside.
- Eating in hallways or classrooms is not allowed.
- Several microwaves are available to heat up lunches.
- The "Hole in the Wall", (our school store located in the lunchroom) will be open to all scholars again this year! Lunch items, snacks and drinks will be available for purchase during lunch for a reasonable cost.

Driver's Education

Paradigm High School does not offer a driver's education course, but Wright Driving School is a private business that offers their services to our school and the community. Classes are held here at Paradigm several times a year (September, January, April and June). Tuition must be paid directly to Wright Driving School. To sign up please contact The Wright Driving School at (801)209-2328 or click HERE

Yearbooks

- HIGH SCHOOL YEARBOOKS are ordered through Paradigm or Jostens.com. To view pricing please see Paradigm's 2023-24 Fee Schedule <u>HERE</u>
- PREP SCHOOL YEARBOOKS are free of charge for every Prep School Scholar.
 There is no need to place an order.

Parent Volunteer Opportunities

- Our view is that parents have the primary responsibility and privilege to educate their children and we encourage strong parental involvement. This involvement is vital to the success of any scholar's education, and also the success of any charter school.
- Every family is expected to volunteer at least 4 hours per month or 30 hours per year to help the school. Volunteer hours can include help from any family member, not only parents.
- Please click <u>HERE</u> to sign-up for volunteer opportunities and/or to record your volunteer hours.

Volunteering at Paradigm

Paradigm's school-wide policy is that parents who wish to volunteer at the school in any capacity where there will be interaction or association with scholars MUST have completed the school's clearance process, including the state's criminal background check and a release and reference check authorization. This ensures the safety of all scholars and staff.

- If you completed and passed a criminal background check for Paradigm after 2015, there is no need for you to complete this again. Please contact Mallory Woodbury to find out if you are already approved: mwoodbury@paradigmschools.org
- This process first requires you to have a criminal background check done with fingerprinting through the Utah Bureau of Criminal Identification department. These background checks must be accessible by Paradigm through BCI's database. This means that clearance given to Paradigm on paper from other entities will not be accepted. These criminal background checks are done through constant monitoring and they don't expire, so you will only have to have this process done once while your scholar attends Paradigm. At time of registration, the cost for criminal background checks is \$33.25 (payable to Paradigm). Fingerprints cost around \$25.00 at Jordan School District. Parents may count 6 volunteer hours for payment of these fees.
- The second part of the process includes a release and reference check authorization. You will be required to give four references for Paradigm to call upon. This sheet will be given to you at the time you fill out the criminal background check paperwork.
- Examples of volunteering that will require a background check include driving or chaperoning for school field trips, helping with the scholar store during lunch, helping in the classroom, office, or school library, and chaperoning for school dances or activities. There are many other volunteer opportunities that do not involve interaction with scholars and therefore no background check is needed.

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Donations for Volunteer Hours

While parent involvement for volunteer hours is always preferred, parents can also donate items to go toward their volunteer hours.

Items we are always in need of:
Kleenex Tissues, Disinfectant Wipes,
Band-Aids, First-Aid Kits, Expo Markers, Hand Sanitizer

If you would like to donate any of these items, please bring them to the office and we will distribute them evenly. Every \$15.00 spent on donated items counts toward 1 volunteer hour. Monetary donations are also accepted (1 hour = \$15.00)

Thank you for your support!

Free Fingerprinting Day at Paradigm

The Utah Association of Public Charter Schools (UAPCS) will be at Paradigm on Wednesday August 2nd from 9:00 am - 2:00 pm and they will be offering FREE fingerprinting services (a savings of up to \$25.00)!

You will still need to pay for the Background Check (\$33.25). If you would like to take advantage of this opportunity, please HERE to make an appointment for Wednesday August 2nd.

Parent Drivers and Substitutes

- Parent drivers are always needed for our school field trips! In order to be a
 driver, all parents and staff must complete a criminal background check
 including fingerprints as well as provide the school with a driver's license,
 insurance card, and driving record. If you are interested in becoming a parent
 driver, please contact the office for background check paperwork.
- We are also looking for substitutes for the 2023-24 school year. We ask that substitutes complete a criminal background check and be at least 21-years-old. The background check fees are not reimbursable. Parents may substitute for their volunteer hours or can be paid hourly. Substitutes are paid \$15.00/hour. Please contact our main office for more information.

Easy ways to support your school!



Simply make a purchase of qualifying school supplies through Office Depot/OfficeMax online and provide Paradigm's ID number at checkout (70214919). We will receive 5% back in credits for free supplies! Use your Rewards Card and help us grow!



Visit SmithsCommunityRewards.com and sign-in to your online account (or create an account). Choose Paradigm High School for your non-profit organization (#34400) We will receive a donation from Smith's just from you using your rewards card!



Cafe Zupas Nights are a great way to support our school! We receive a percentage of all purchases when you mention Paradigm! (Dates TBA)



Chick-Fil-A Spirit Nights are another great way to support our school! We receive a percentage of all purchases when you mention Paradigm. (Dates TBA)





Paradigm Charter Schools

Protect Your School Device!

Covering Accidental Damage, Loss and Theft.

Unlimited Claims, Full Transferability, with No Deductibles and No Hidden Fees!















Sign Up Online Now at www.schooldevicecoverage.com Or Click here to Complete the Form Below

Student Device Insurance Coverage August 1, 2022 - June 1, 2023

Dell Chromebook

Cost of insurance \$20.00 **Unlimited Claims, 0 Deductibles** Replacement cost without insurance \$240.00 Replacement Cost

*Does not cover accessories, unless specified. In order to take advantage of this opportunity, coverage must be purchased within 30 days of receiving your device. **Coverage excludes known damage/losses which are present at the time of purchase.

OR

Paradigm Charter Schools Student Name: School: Grade Level: Parent Name: Mailing Address: City: State: Zip: Home Phone: Cell Phone: Email (Mandatory): *Unit Serial Number: (Policy Documents are emailed) Date: Signature:

Sign Up & Buy Online:

www.schooldevicecoverage.com/signup

Call/Questions: 1.888.978.3515

Mail a check with this form to:

School Device Coverage 3390 Auto Mall Drive Westlake Village, CA 91362

- Checks need to be payable to: School Device Coverage
- Payments cannot be made over the phone

Simple Claims Process:

Go to https://schooldevicecoverage.com/login to fill out a claim form check your policy.



Important Upcoming Dates:

(Subject to change)

Tuesday, August 1st <i>or</i> Wednesday, August 2nd	School Registration - 9:00 am - 3:00 pm Complete your online registration form, pay your fees and come pick-up your Chromebook, class schedule, and school sweatshirt!	
Monday, August 14th	First Day of School Modified Bell Schedule	
	High School Schedule for August 14 th & 15 th	
	Kedge Time (Assembly)	8:00-9:05
	A/B1	9:10-10:25
	A/B2	10:30-11:45
	Lunch	11:45-12:25
	A/B3	12:25-1:40
	A/B4	1:45-3:00
	Prep School Schedule for August 14 th & 15 th	
	Kedge Time (Assembly)	8:00-9:05
	A/B1	9:10-10:25
	A/B2	10:30-11:45
	A/B3	11:50-12:30
	Lunch	12:30-1:05
	A/B3	1:05-1:40
	A/B4	1:45-3:00
	(Regular office hours resu	me)
Tuesday, August 15th	Modified Bell Schedule (Same as above)	
Friday, August 18th	Welcome Back Social for ALL Scholars 6-9pm	
Thursday, August 24th	Back to School Night 6:30-9:00 pm	
Wednesday, August 30th	School Picture Day	



For Future Announcements:

Visit our school website at www.ParadigmSchools.org (Click on Our Families, then Announcements)

View our School Calendar HERE

Follow us on Social Media!

Facebook - www.facebook.com/paradigmschools

Instagram - @paradigm_schools

Threads - @paradigm_schools

Twitter - @paradigmschool

Paradigm High School and Paradigm Preparatory School

2023-2024 School Calendar



Mon & Wed: A Day Tues & Thurs: B Day Friday: Alternating A & B Days

Paradigm High School and Paradigm Preparatory School

11577 South 3600 West South Jordan, UT 84095 www.paradigmschools.org

High School Final Exam Days

Phone: (801) 676-1018 Fax: (801) 676-1036

Board approved 1/19/22

Email: office@paradigmschools.org

Last Day of Semester 1 & 2

Paradigm Schools Bell Schedule

2023-2024

High School

Monday - Thursday		
	A Day (Mon/Wed)	B Day (Tues/Thurs)
8:00-8:45	Kedge Time	Kedge Time
8:50-10:10	Al	B1
10:15-11:35	A2	B2
11:35-12:15	LUNCH	LUNCH
12:15-1:35	А3	В3
1:40-3:00	A4	B4

Friday Schedule (A & B Day)	
8:00-9:10	A/B1
9:15-10:20	A/B2
10:25-11:30	A/B3
11:35-12:40	A/B4

High School Assembly Schedule (Monday-Thursday; No Homeroom)	
8:00-9:15	A/B1
9:20-10:30	A/B2
10:30-11:45	Assembly
11:45-12:30	Lunch
12:30-1:40	A/B3
1:45-3:00	A/B4

Friday Assembly Schedule	
8:00-8:50	A/B1
8:55-9:45	A/B2
9:50-10:40	A/B3
10:45-11:35	A/B4
11:40-12:40	Assembly

Prep School

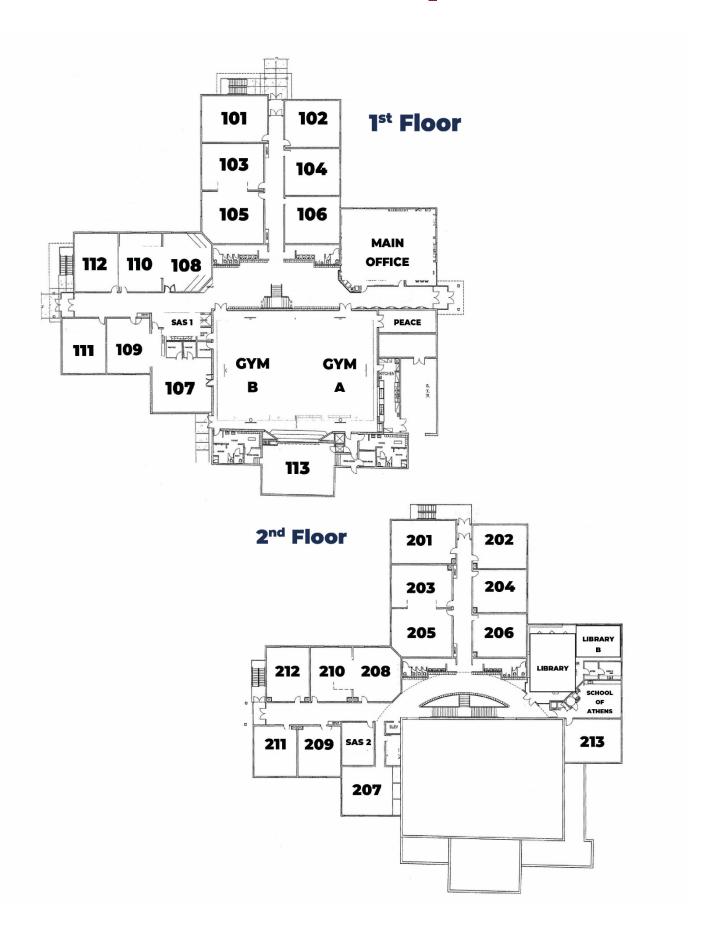
Monday - Thursday		
	A Day (Mon/Wed)	B Day (Tues/Thurs)
8:00-8:45	Kedge Time	Kedge Time
8:50-10:10	Al	B1
10:15-11:35	A2	B2
11:40-12:25	А3	В3
12:25-1:00	LUNCH	LUNCH
1:00-1:35	А3	В3
1:40-3:00	A4	B4

Friday Schedule (A & B Day)	
8:00-9:10	A/B1
9:15-10:20	A/B2
10:25-11:30	A/B3
11:35-12:40	A/B4

Prep School Assembly Schedule (Monday-Thursday; No Homeroom)	
8:00-9:15	A/B1
9:20-10:30	A/B2
10:30-11:45	Assembly
11:50-1:00	A/B3
1:00-1:45	Lunch
1:45-3:00	A/B4

Friday Assembly Schedule	
8:00-8:50	A/B1
8:55-9:45	A/B2
9:50-10:40	A/B3
10:45-11:35	A/B4
11:40-12:40	Assembly

School Map





2023 Summer Office Hours:

<u>June</u>

June 1st-16th: Monday-Thursday 9am-3pm

Closed Monday, June 19th (Juneteenth)

June 20th-23rd: Monday-Thursday 9am-1pm

Closed the week of June 26th (June 26th-30th)

July

Closed the week of July 3rd (July 3rd-7th)

July 10th-21st: Monday-Thursday 9am-1pm

Closed Monday, July 24th (Pioneer Day)

July 25th-27th: Monday-Thursday 9am-1pm

July 31st: 9am-3pm

<u>August</u>

August 1st-11th: Monday-Friday 9am-3pm

Closed Thursday, August 10th at 11:30 am

Office Hours Resume Monday, August 14th